## **Missouri Public Service Commission**

## EFIS - Search Case Filing

To view the filings and/or case list for a specific company, the user does not have to be logged on to EFIS.

- 1. From the Welcome screen, click the 'Resources' menu option
- 2. Select the 'Case Information' link to continue to the 'Case Information' screen.



3. On the 'Case Information' screen, select the 'Case Filing / Submission' link to continue to the 'Case Filing/Submission Search' screen.

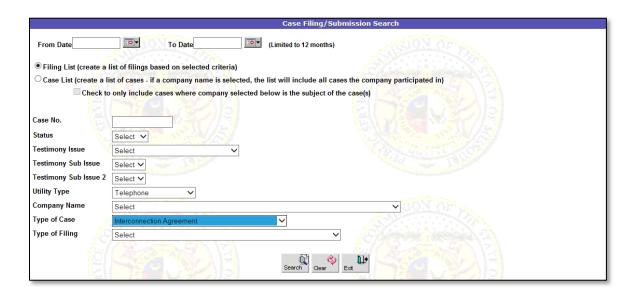


- 4. On the 'Case Filing/Submission Search' screen, input or select the applicable criteria from the drop-down lists.
- 5. Select the radio button beside 'Filing List (create...'.
- 6. Beside 'Utility Type', select 'Telephone' from the drop-down list.
- 7. Beside 'Company Name', select the applicable company from the drop-down list, if the user is looking for a specific company.
- 8. Beside 'Type of Case', select 'Interconnection Agreement' from the drop-down list.
- Click the 'Search' button to continue to the 'Case Filing/Submission Search (Filing List)' screen.

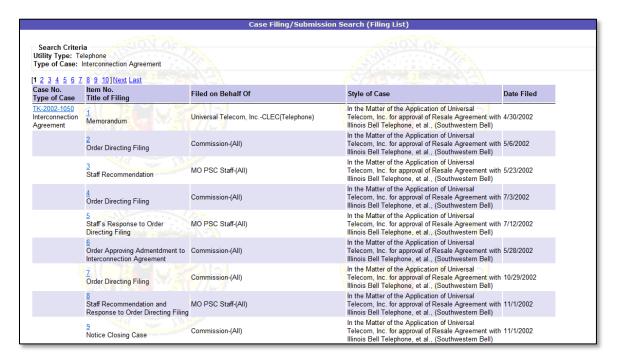
7/18/2016 Page 1 of 2

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The results are displayed on the 'Case Filing/Submission Search (Filing List)' screen.



For additional assistance, please contact the Data Center at 573-751-7496 (local to Jefferson City, MO) or datacenter@psc.mo.gov.